



## Trustee Role Description

Brymbo Heritage Trust have been working towards delivering their aims and objectives since 2004. In 2025 we are at the stage of moving our aspirations into reality with Stori Brymbo. We will deliver a world class community, heritage, training, visitor hub on the site of the Wilkinson Ironworks for the people of Brymbo, Wales and visitors from around the globe.

The Board of Trustees are jointly and severally responsible for the overall governance and strategic direction of Brymbo Heritage Trust, its financial health, the probity of its activities and developing the organisations aims, objectives and goals in accordance with the governing document and the current five year business plan. The Board work closely with our Chief Executive (who is also a trustee) and a core team to deliver our vision.

We are now seeking to appoint 2 Trustees to join the Board.

- Person Specification:** Trustees should have experience and/or knowledge of the following;
- Commitment to the aims and objectives of the organisation
  - The ability to devote the required time and effort to the Charity.
  - Operating successfully within a charitable board, public sector or commercial organisation either as a Trustee or staff member;
  - Demonstrating comprehensive partnership building and team working skills;
  - A proven track record of sound judgement and effective decision making within a board or group approach;
  - A good strategic vision;
  - Ability to take in the past achievements and challenges and move forward with the Board and staff.

Please note all of the above experience is not required to be considered for the post. But a) and b) are fundamental requirements.

**Role Specification:** Following our last skills audit, and after consideration of the stage of the project, the Board are seeking to appoint Trustees that can display some of the following skill set;

- Human Resources
- Fundraising and securing public and private investment.
- Business Development including Retail/café experience
- Marketing and Social Media

However we welcome applications with a wide range of skill sets to complement the existing Board.

**Expected attendance:** 12 Board meetings a year plus additional meetings.  
Approximately a minimum of 8 hours a month

**Term:** 3 years in the first instance; an additional three year term may be possible.

**Location:** Brymbo, Wrexham, Wales

**Reporting to:** Chair

**Remuneration:** Please note the role is voluntary, although reasonable travel expenses may be claimed by agreement of the Finance Group

**Appointment:** Please submit a CV and fill in the application form with your experience. If it is easier, do submit a separate supporting statement outlining your experience and your interest. Please sign and return the application irrespective of how you tell us about your experience.

The Board of Trustees will consider all applications and invite potential candidates to meet members of the Board prior to a decision being made. Please note that the Board decision is final.

Successful candidates will be given an induction pack which will outline the aims of the organisation as well as the legal duties, responsibilities and liabilities of being a trustee.